|  |  |
| --- | --- |
|  SMOKING | NO.  |
|  POLICY: It is the policy of this facility that it is a non smoking facility. There will be no smoking in the facility and buildings on the property. This policy is to minimize the risk of fires within the facility and to protect the rights of non-smokers in compliance with the Illinois Clean Air Act.STATEMENT:The facility has enacted a no smoking policy due to the heath risk of smoking. Smoking is hazardous to staff and residents health and well being. The risk of second hand smoke is just as dangerous.PROCEDURE:* Smoking on the facility property is prohibited. Supervisors shall ensure that their staff and other appropriate individuals, such as residents and visitors are made aware of this policy and adhere to the facility policy as well as state and federal laws.
* Employees found to not adhere to this policy will be subject to disciplinary action up to and including discharge.
* Residents found to be smoking in defiance of the policy will be subject to having their cigarettes taken and held at the nurse’s station.
* Guests abusing the policy will be reminded of the policy and if they continue to abuse the policy they may be subject to limited visiting privileges.

DESIGNATED SMOKING AREA:There shall be a designated smoking area away from the main facility. Signs and ash trays will show where the smoke area is located. Smoking outside of the designated area will result in progressive disciplinary action up to, and including, termination. |
| Approved: | Effective Date: 2/12 | Revision Date:3/17 | Change No.: | Page: 1 of 1 |