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|  Reporting Reasonable Suspicion of a Crime in Long Term Care Facilities  | NO.  |
| **Statement**: This facility will not tolerate any crime that occurs within the facility.**Policy:** It is the policy of this facility that it will not tolerate crimes committed within the facility or against its residents. An event that causes suspicion of a crime will be reported to the proper IDPH authorities by the covered individuals.**Procedure:**1. Time Line for reporting reasonable suspicion of a crime:
2. SERIOUS BODILY INJURY-2 hour limit for notification. If the events that cause the reasonable suspicion result in serious bodily injury to a resident, the covered individual shall report the suspicion no later than 2 hours after forming the suspicion;
3. OTHERS-within 24 hours. If the events that cause the reasonable suspicion do not result in serious bodily injury to a resident, the covered individual shall report the suspicion not later than 24 hours after forming the suspicion.
4. The facility will prohibit retaliation against employees who make a report, cause a lawful report to be made, or step in furtherance of making a lawful report pursuant to the requirements of the statute. This will include up to, but not limited to, discharge, demote, suspend, threaten, harass, or deny a promotion against employees in the terms and conditions of the employment because of lawful acts done by the employee, or in any other manner discriminate against employees in the terms and conditions of the employment because of lawful acts done by the employee, or complaint or a report against a nurse or other employees with the appropriate state professional disciplinary agency because of lawful acts done by the nurse or employee.
5. The facility shall post conspicuously in an appropriate location a sign specifying the rights of employees under this section. Such sign shall include a statement that an employee may file a complaint with the Illinois Department of Public Health against a long term care facility that violates the provisions of this subsection and information with respect to the manner of filing such complaint.
6. The facility will ensure that employees are notified annually of their reporting obligations.

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| Approved: | Effective Date: 2/12  | Revision Date: 8/14; 3/17 | Change No.: | Page: 1 of 1 |