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| PREVENTIVE MAINTENANCE PROGRAM | | | | NO. 621 | |
| Winning Wheels, Inc. and its affiliates maintain a documented preventive maintenance program that includes:   * Semiannual self-inspections conducted at locations owned, rented or leased by the organization. * Calibration of equipment in accordance with manufacturers’ recommendations. * Maintenance of equipment in accordance with manufacturers’ recommendations. * Inspection of vehicles owned by the organization that are used to transport the persons served or materials used by the organization. * Written records of preventive maintenance activities will be maintained, with follow-up written recommendations conveyed to operational leadership, as indicated. * Personnel conducting self-inspections shall have appropriate safety knowledge and be provided with a checklist or some other means of identifying which locations, equipment and supplies have been inspected. | | | | | |
| Approved: | Effective Date: | Revision Date:  3/17 | Change No.: | | Page:  1 of 1 |