PET POLICY 674

It will be the Policy of Winning Wheels, Inc. Care Center to allow a pet in the facility provided that the animal is checked by a licensed veterinarian before admittance and yearly thereafter, that the animal be immunized for prevention of disease and that all State and municipal laws regarding the general care,, confinement, type, and number of pets be met.

All pets shall have-immunizations for prevention of disease.

All pets shall be checked by a licensed veterinarian prior to admission and annually thereafter. In addition, the name and telephone number of the veterinarian shall be kept by the facility.

Pets will not be allowed in areas where food is stored, prepared, or served, where medicine is stored or prepared, or where linen is stored or washed.

The resident's council shall be involved in all pet maintenance.

Proper hygienic practices is stressed for both staff and residents to preclude the chance of disease.

The Winning Wheels, Inc. Therapeutic Recreation Specialist is designated as responsible for the animal's control, feeding, and maintenance.

It shall be understood that if at any time in the Department of Public Health's opinion, the pet or pets are creating a situation detrimental to the health and safety of the residents and/or staff, immediate removal of the pet or pets will be required.

PETS RESIDING IN THE FACILITY

No animal which might cause severe injury will be considered by the facility.

\* All animals are checked by a licensed veterinarian before admittance to the facility and annually thereafter. All pets will have immunizations for prevention of disease. All animals will receive a scheduled program of flea treatments pursuant to veterinary recommendations. All canines must initially pass a temperament profile prior to being accepted for residence.

,, Animals are not allowed in areas where food is stored, prepared, where medication is stored or prepared, or where linen is stored or washed or in an area where food is currently being served.

' Responsibility for the cost of obtaining and maintaining the animals is the responsibility of the facility, unless it is a Resident Council project (ie. fish tank).

' Proper hygiene will be practiced and emphasized to both staff and residents to preclude the exchange of disease transmission. Thorough hand washing with antibacterial soap following all cleaning of animal housing area, etc. Gloves must be worn during the performance of these duties. Proper hand washing will be encouraged following staff/residents contact with handling animals.

\* Certain staff members will be designated as responsible for the animals' control, feeding, and maintenance. If such responsibilities are assigned to residents for therapeutic reasons, a staff member will supervise the pets' care.

" Detailed policies are formulated (refer to attached) and must be approved by the facilities Infection Control Committee.

It is understood that if at any time the animal is creating a situation detrimental to the health and safety of the residents and/or staff, immediate removal of the pet may be required. The removal could be temporary or permanent.

Winning Wheels, Inc.

Canine Schedule Policy

1. Documentation

Documentation related to the canines health record, dates of routine physical exams, and vaccines will be kept in the front office. Canine will be seen by the Veterinarian at least one time each year for a routine physical exam.

2. Feeding routine

Canine will be fed two times daily as determined by the veterinarian and Therapeutic Recreation Staff. TR staff will be the primary responsible party (or designee) for feeding the canine.

TR staff will keep the dog treats on hand for distributing to the residents, staff and facility guests. TR staff will monitor the intake of treats to ensure obesity is avoided.

Canine is to receive dog food and dog treats only. See also attached "ANIMAL TREAT POLICY.'

3. Exercise schedule

Canine will be exercised/walked daily.

4. Outdoor 'Free/Duty-Time" Scheduled

The fenced in areas located off the dining room will be used for canine free/duty-time. The staff member responsible for letting the canine in during inclement weather is also responsible for getting a towel and drying the canine off when it comes into the building.

5. Grooming Schedule

Oral Hygiene

Bathing will be done on a regular basis

Nail trimming will be done as needed

Brushing will be done at least one time weekly by TR staff and other times by residents of volunteers who wish to assist with this. A grooming brush is available from TR staff.

6. Resident Visitation

Canine will be placed on a leash on an as needed basis only, otherwise will be allowed to roam and visit individuals on an independent basis during nonmealtimes. Canine will not be allowed in food service or preparation areas of the building, storage room, where medications are supplied or the dining room during meals.

7. Equipment Washing

Bowls will be washed thoroughly with soap and water once weekly by TR staff. Outdoor areas where the dog primarily lives, will be cleaned regularly by the Maintenance Department. Universal precautions will be utilized during all cleaning procedures.

8. Supplies:

A supply of dog food and dog treats will be replenished as necessary by TR staff. The food and treats will be kept in the TR office.

9. Primary Responsible Care Givers:

TR Department DeeAnna Thompson and Beck! Porter

ALL STAFF are responsible for letting the dog outside and inside, in designated areas per canine needs, as well as to ensure canine has fresh water available at all times.

WINNING WHEELS, INC.

"ANIMAL TREAT POLICY"

It is important for the animals' health to maintain a strict diet in order to ensure proper control and monitoring of their food intake. If staff, residents or families wish to purchase treats for the animals, these treats must be given to the Therapeutic Recreation Department. They will then be distributed to those parties interested in giving treats to the animals. The animals are NOT TO RECEIVE ANY "PEOPLE FOOD", except as directed by the veterinarian. Therapeutic Recreation Staff will be responsible for giving and monitoring the animals intake of specified "people food."