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| Nurse MSO Policy | | | | NO. | |
| It is the policy of Winning Wheels to provide adequate staffing levels twenty-four hours a day, seven days a week in order to maintain a high level of quality in the care we provide our patients as well as to remain compliant with State and federal staffing regulations. The Mandatory Stay-Over Policy (MSO) ensures the adequate staffing needed. The following guidelines to this policy:   1. Mandatory Stay Over will occur when there is a call off or there is an open shift. 2. The first person that has to stay is the last person to call off. After that, the nurse that is STARRED will have to stay over. 3. If you stay over one day, it does not guarantee that you will not stay in the near future. Volunteering to stay a different day does not exempt you from staying when mandated. 4. PRN staff is exempt from MSO. 5. Each nurse is responsible for knowing when they are starred on the schedule so they can make the necessary arrangements (e.g. Child Care, Rides, other obligations). 6. If she/he is mandated to stay and refuses to do so, it will be considered job abandonment and he/she will be terminated and reported to IDPH. 7. Nurses will be required to stay for 4 hours. Attempts must be made to call in all available floor nurses and PRN nurses. If not able to get shift covered by floor staff, the nurse managers will take turns covering the floor after the floor nurse has completed the required 4 hours of the shift.   Employee Name Printed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Employee Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | |
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