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| MEDICAL RECORDS - QUALITY ASSURANCE CHECKLIST  FOR CLOSED FILES | | | | NO. 172I | |
| It is the policy of Winning Wheels to ensure the following is completed prior to closing out residents’ medical records in the event of a transfer or discharge:  DPA 1156 (disposition of funds)  Physicians order for disposition of medication  Disposition of personal items form signed  Discharge Summary cover sheet  Social Services note  Nursing note  Transfer Sheet if applicable  Other applicable or requested records | | | | | |
| Approved: | Effective Date: | Revision Date:  3/17 | Change No.: | | Page:  1 of 1 |