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|  LONG DISTANCE CALLS | NO. 668 |
| It is the policy of the facility that all long distance phone calls will be logged on the long distance telephone log and that these logs will be turned into the Administration Office at the end of each month.No one will accept a collect phone call, except in an emergency, and then, only the Charge Nurse or Administration will accept the call. |
| Approved: | Effective Date: | Revision Date: | Change No.: | Page: 1 of 1 |