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|  INSPECTIONS - LICENSE AND CERTIFICATION | NO. 650 |
| POLICY:In-order to ensure the quality of care, from time to time the facility, its residents and records may undergo inspection or review by the Commission on Accreditation of Rehabilitation facility, the Department of Public Health and Public Assistance and other federal, state or local accrediting authorities or reviewers.PROCEDURES:1. Most reviews or inspections will be previously arranged by the Administrator and scheduled accordingly.
2. For unannounced or unscheduled inspections the following procedures should be followed:
	1. Upon arrival the first person engaged by a reviewer shall contact their supervisor. The supervisor in turn, shall contact the administrator. A list of home phone numbers for the administrator and DON is available at the front desk and each nursing station. This policy will apply 24 hours per day, 7 days per week.
	2. During the inspection or review the reviewer has right to enter the facility, communicate to residents without restriction who so consents, inspect the clinical and other records of resident with the express written consent of the resident (See policy on "Consent" for proper consent forms.) and observe areas of the facility except the living area of residents who protest the observation.
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| Approved: | Effective Date: | Revision Date:3/17 | Change No.: | Page: 1 of 1 |