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| INSPECTION OF RECORDS POLICY – PERSONS SERVED | | | | NO. | |
| The resident has the right to inspect and purchase photocopies of records pertaining to the resident upon written request and forty-eight (48) hours’ notice to the facility.  It is recommended that the resident review the records with their Social Worker by appointment. Copies of records can be made at the current rate.  Unless legal guardianship has been obtained, family members do not have automatic access to a consumer’s record. | | | | | |
| Approved: | Effective  Date: | Revision  Date:  3/17 | Change No.: | | Page:  1 of 1 |