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|  DISASTER – ARMED ROBBERY | NO.  |
| In the event an armed robbery affects the facility, the following precautions will be taken:1. Remain calm and make no unnecessary movements that might cause the robber to harm you.
2. Regardless of the demands, quietly give in to these demands.
3. Mentally note as many characteristics of the robber as possible, such as sex, age, height, weight, color of skin, eyes and hair; physical characteristics, such as visible scars, pock marks, tattoos, voice characteristics, type of speech, accent.
4. Try to remember what was taken by robber.
5. Notify the Charge Nurse, Administrator, Director of Nursing, or other appropriate personnel when you are no longer in danger of harm from the robber and he has left the premises.
6. The Charge Nurse, Administrator, Director of Nursing, or other appropriate personnel should call the local Law Enforcement Agency.
7. Persons actually involved in the robbery should remain available to talk to the Law Enforcement officials.
8. Note vehicles; get license number and description if possible.
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| Approved: | EffectiveDate: | RevisionDate: 3/17 | Change No.: | Page: 1 of 1 |