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|  ALL HANDS ON DECK | NO.  |
| It is the policy of American Health Enterprises, Inc. that when one of our facilities is undergoing a state or federal survey or inspection, that facility becomes top priority. Facilities will communicate and offer support within the acceptable laws, guidelines, and existing policies until the surveyors exit the building. Procedure:1. Visited Administrator or Business Office Manager will call Lyndon Progress Center.
2. LPC/AHE staff shall be notified.
3. Lyndon Progress Center will notify facilities, Day Treatment, Transportation, Maintenance, and Day Care.

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| Approved: | Effective Date: 7/2016 | Revision Date:3/17 | Change No.: | Page: 1 of 1  |